



SAAB

Supplier Request for Waiver

The supplier will notify Saab, Inc. of any deviation from the specification agreed upon, and will complete the Supplier Request section of this form. This form as well as all supporting documentation will be submitted to the Saab Supply Chain personnel listed on the PO.

Supplier Request

| | |
|----------------------|----------------------|
| Supplier Name | Request Date |
| <input type="text"/> | <input type="text"/> |

| |
|----------------------|
| Supplier Address |
| <input type="text"/> |

| | | |
|----------------------|----------------------|----------------------|
| Supplier POC | POC Phone # | POC Email Address |
| <input type="text"/> | <input type="text"/> | <input type="text"/> |

| Purchase Order # | PO Line # | Part Number | Revision | Part Description | Quantity |
|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

| |
|----------------------|
| Serial Number(s) |
| <input type="text"/> |

| | | |
|----------------------|----------------------|---------------------------|
| Affected Part Number | Revision | Affected Part Description |
| <input type="text"/> | <input type="text"/> | <input type="text"/> |

| | |
|--------------------------------|--|
| Description of Non-conformance | <i>Please be detailed, include drawing, specification and/or ECO</i> |
| <input type="text"/> | |

| | |
|--|---|
| Reason for Waiver and Schedule/Cost Impact | <i>Please be detailed for the reason and schedule/cost impact</i> |
| <input type="text"/> | |

| | |
|------------------------|--|
| Internal Investigation | <i>Please outline any internal investigation into cause of the non-conformance</i> |
| <input type="text"/> | |

Note: A copy of the approved waiver form must accompany the parts when shipped to Saab.

Saab Internal Use

| | |
|----------------------|----------------------|
| Saab Location | Waiver Number |
| <input type="text"/> | <input type="text"/> |

| | | |
|----------------------|----------------------|----------------------|
| Saab POC | POC Phone # | POC Email Address |
| <input type="text"/> | <input type="text"/> | <input type="text"/> |

| |
|----------------------|
| Disposition Comments |
| <input type="text"/> |

| | | |
|---|----------------------|----------------------|
| Waiver Disposition | Signature | Date |
| <input type="checkbox"/> Accept <input type="checkbox"/> Reject | <input type="text"/> | <input type="text"/> |



SAAB

Supplier Request for Waiver

Additional Description of Non-Conformance

Additional Reason for Waiver and Schedule/Cost Impact

Additional Internal Investigation



Supplier Request Section

- **[Supplier Name]** - List the supplier/vendor name
- **[Request Date]** - List the date of the request
- **[Supplier Address]** - List the supplier address
- **[Supplier POC]** - List the supplier point of contact (POC)
- **[POC Phone #]** - List the supplier POC phone number
- **[POC Email Address]** - List the supplier POC email address
- **[Purchase Order #]** - List the affected purchase order number
- **[PO Line #]** - List the affected PO line number
- **[Part Number]** - List the part number associated with the purchase order
- **[Revision]** - List the part number revision associated with the purchase order
- **[Part Description]** - List the part number description associated with the purchase order
- **[Quantity]** - List the affected quantity
- **[Serial Number(s)]** - List the applicable serial number(s)
- **[Affected Part Number]** - If the non-conformance is for a component of the part listed on the PO, include the affected part number
- **[Revision]** - If the non-conformance is for a component of the part listed on the PO, include the affected part number revision
- **[Affected Part Description]** - If the non-conformance is for a component of the part listed on the PO, include the affected part number description
- **[Description of Non-conformance]** - Describe in detail the non-conformance
- **[Reason for Waiver and Schedule/Cost Impact]** - Describe in detail the reason for the waiver request and impact to the schedule and/or cost if rejected
- **[Internal Investigation]** - Describe any internal investigation into the reason for the non-conformance, include any actions taken to prevent a recurrence
- **[Additional Description of Non-conformance]** – Additional space to describe in detail the non-conformance
- **[Additional Reason for Waiver and Schedule/Cost Impact]** – Additional space to describe in detail the reason for the waiver request and impact to the schedule and/or cost if rejected
- **[Additional Internal Investigation]** – Additional space to describe any internal investigation into the reason for the non-conformance, include any actions taken to prevent a recurrence

Saab Internal Use Section

- **[Saab Location]** - List the Saab, Inc. location.
- **[Waiver Number]** - List the waiver number assigned
- **[Saab POC]** - List the Saab point of contact (POC)
- **[POC Phone #]** - List the Saab POC phone
- **[POC Email Address]** - List the Saab POC email
- **[Disposition Comments]** - List any relevant comments included with the disposition
- **[Waiver Disposition]** - Assign the disposition to the waiver
- **[Signature]** - Sign the waiver
- **[Date]** - List the date of the disposition